

## Privacy Statement

Valid from 17.12.2018

### 1. Data controller

Controller:

GP Fiduciaire SA

Route de Frontenex 86 bis

CH - 1208 Geneva

Phone: +41 22 807 24 00

Internet: <https://www.gpfiduciaire.ch>; <https://www.gpfiduciaire.swiss>

The Data Protection Officer of GP Fiduciaire SA can be contacted at the following address:

Data Protection Officer

GP Fiduciaire SA

Route de Frontenex 86 bis

CH - 1208 Geneva

Phone: +41 22 807 24 00

E-Mail: [dpo@gpfiduciaire.ch](mailto:dpo@gpfiduciaire.ch)

### 2. Collection of personal data, nature and purpose of their use

When you visit our websites, information is automatically sent to the server of our websites by the browser you are using. This information is temporarily stored. They are collected automatically and stored until they are deleted:

- IP address;
- date and time of the request;
- name and URL of the file consulted;
- access status/http status code;
- volume of data transmitted;
- browser;
- operating system and its interface.

These data are used to:

- ensure a good user experience;
- ensure a smooth use of the website;
- monitor the security and stability of the system.

These data are made anonymous and do not allow the identification of a natural person. The legal basis for data processing is Article 6(1)(f) of the General Data Protection Regulation (hereinafter referred to as the GDPR).

### **3. Data transmission**

None of the data collected is transmitted to third parties or outside of Switzerland, except for the data processed by our analysis tools as indicated under art. 5.

### **4. Cookies**

Our websites do not use cookies, except for our analysis tools mentioned under art. 5.

### **5. Analysis tools**

The analysis tools mentioned below and implemented by our services are based on art. 6.1.f of the GDPR. With these follow-up measures, we want to statistically record the use of our websites and evaluate them for optimization purposes. These interests are to be considered legitimate within the meaning of the GDPR.

#### Google Analytics

This website uses Google Analytics, a web analysis service of Google Inc, (1600 Amphitheatre Parkway Mountain View, CA 94043, USA; "Google"). This service allows us to measure and evaluate, without any link to any individual, the use of our website. For analysis through Google Analytics, we use the "Anonymize" application, so that the IP address of the Internet connection is abbreviated by Google and made anonymous when accessing our websites from a Member State of the European Union or another Contracting State to the Agreement on the European Economic Area. We store the information collected for a maximum duration of 14 months.

The service uses permanent cookies, installed by Google. Google may monitor your use of the website, combine this information with information from other websites you have visited that are also monitored by Google, and use this information for its own purposes (for example, in order to direct advertising). If you are registered with Google yourself, Google knows you too. Google processes your personal data under Google's responsibility and in accordance with its data protection provisions. You will find more information in Google's privacy statement <https://policies.google.com/privacy?hl=en>.

#### Google Maps API

We use Google Maps API, a product of Google Inc. 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA. This application displays geographical information about the location of our company.

By using Google Maps from our websites, a connection to Google's servers is established and a map section is displayed. When you use Google Maps, Google also collects, processes and uses data about how visitors of websites use Google Maps features.

If you are logged into Google as a member, Google assigns this information to your personal user account. You can prevent this from happening by logging out of your Google user account and other Google Inc. company user accounts before using our website and deleting the corresponding cookies.

Further information on data processing and data protection by Google can be found at <https://policies.google.com/privacy?hl=en&gl=en>.

## **6. Rights of individuals**

We do not store any personal data that would allow us to identify an individual.

As an individual you nevertheless have the right:

- To request information on your personal data processed by our services in accordance with art. 15 of the GDPR. In particular, you may request information on the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or are disclosed, the expected storage period;
- To demand the immediate rectification of inaccurate data or the immediate addition of your personal data stored with our services in accordance with art. 16 of the GDPR;
- To request the deletion of your personal data stored with us in accordance with art. 17 of the GDPR, insofar as the processing of such data is not required for the exercise of the rights of free speech and information, the performance of a legal obligation for reasons of public interest or to assert, exercise or defend rights;
- To request the limitation of the processing of your personal data in accordance with art. 18 of the GDPR;
- To receive your personal data in a structured, standard and machine-readable format or to request it to be transmitted to another responsible in accordance with art. 20 of the GDPR;
- To revoke at any time the consent you have given us once pursuant to art. 7.3 of the GDPR;
- To file a complaint with a supervisory authority in accordance with art. 77 of the GDPR. As a general rule, you can contact the supervisory authority of your place of residence or usual place of work or the secretariat of our company.

The exercise of these rights generally requires you to provide unequivocal proof of your identity (e.g. by means of a copy of an identity card).

## **7. Right of opposition**

Insofar as your personal data are processed on the basis of legitimate interests, in accordance with art. 6(1)(f) of the GDPR, you have the right to object to the processing of your personal data in accordance with art. 21 of the GDPR. If you wish to exercise your right of revocation and opposition, simply send an e-mail to [dpo@gpfiduciaire.ch](mailto:dpo@gpfiduciaire.ch).

## **8. Data Security**

To access our websites, we use the SSL (Secure Socket Layer) procedure in relation to the maximum level of encryption that is offered by your browser. This is generally 256-bit coding. If your browser does not support 256-bit encryption, we instead access 128-bit v3 technology.